



**MASTER CLASS FIJI 2017**  
**CULINARY SCHOLARSHIP COMPETITION**



**LE CORDON BLEU®**  
SOOKMYUNG ACADEMY



Master Class Fiji is proud to present to the people of Fiji, The three (3) months culinary scholarship to the renowned culinary school **Le Cordon Bleu Sookmyung Academy** Seoul -South Korea in **2018**, includes:

3 months tuition fees in a  
Basic, Intermediate or Advance Cuisine or  
Pastry & Confectionery disciplines  
Return flights  
Accommodation  
Medical Insurance  
Meal allowance

Terms of entry and conditions are set in accordance with the attached Addendum of Information and the Terms and Conditions set forth herein.



## **-APPLICATION REQUIREMENTS CHECK LIST-**

Please note, the following documents must be submitted at the time of your entry submission:

- Letter of application
- Completed application declaration and consent form
- An official academic transcript for Year 12 and 13 or equivalent
- Letter from the Higher Education Institute if applicable.
- Certified True Copy of the Birth Certificate.
- Tin Letter/FRCA-FNPF Joint Card of the Student
- Tin Letter/FRCA-FNPF Joint Card of the Parents/Guardian
- 2 recent passport size photos
- Original food recipe, listing all ingredients, cooking method, weight and measures and cooking notes
- Copy of CV - if applicable-
- 2 employer's reference letters or 2 character references
- Proof of \$50 entry fee payment- either-
  - cheque (made payable to Master Class Fiji
  - cash payment
  - Direct Deposit

## **-BANK ACCOUNT DETAILS-**

Account name: The Coliseum Limited | Account number: 9805488336

Branch: Westpac Port Denarau | BSB: 039 019

Please Post your application to Master Class Fiji - P.O BOX NMK 203 Namaka, Fiji Islands

HOW TO CONTACT US: Please call 9318 293

## **IMPORTANT NOTES TO ALL CONTESTANTS**

- Please do not send Cash by Mail
- Incomplete forms will not be considered.
- All photocopied documents must be certified by a JP
- Bring your Contestant ID as well as valid photo ID when call to compete

## ADDENDUM OF INFORMATION

### -TERMS AND CONDITIONS-

1. MASTER CLASS FIJI 2017 SCHOLARSHIP Competition is open to any Fijian female interested in pursuing a career in the Culinary Industry
2. Entries close on 15<sup>th</sup> October 2017. Please note; no late entries will be accepted unless agreed in writing by Master class Fiji organisers.
3. All entries require an administration entry fee of \$50
4. No entries will be accepted without full payment FJD \$50
5. No refunds for no shows /cancellations will be provided.
6. It is a condition of entry that competitors agree to MASTER CLASS FIJI *Terms and Conditions* and *Legal Disclaimer* regarding their entry. Without this consent we cannot accept entries.
7. All entrants must fill and sign the MASTERCLASS FIJI *application declaration & consent form*.
8. Entrants of the Master Class Fiji must be aged 18 or above.
9. By participating in the competition, entrants assign to MASTER CLASS FIJI and its affiliated Companies to the full right to the name, recipe, inspiration, photography of food or beverage and portrait, as well as the right of using the name and the images of the participant taken during the competition. The entrant will be accredited wherever possible.
10. All entrants and competitors must agree to comply with the MASTER CLASS FIJI Corporate Social Responsibility (CSR) Guidelines when choosing their recipe name, presenting their promotional period and during all times they are representing MASTER CLASS FIJI.
11. All contestants must submit a letter of application stating the reason for their interest in the Master Class Fiji Scholarship
12. Entrants would be expected to have either passed their year 12, 13 or equivalent. Completed equivalent studies qualify for Certificate, Diploma, Advanced Diploma or Degree Programs at any approved Higher Education Institution in Fiji, Australia or NZ provided proof of evidence and transcripts from the Institution is provided at the time of entry submission.
13. Two (2) written references will be required from existing or past employers.
14. If work references are not available, 2 character references for the entrant will be required. Family member's character of references will not be accepted.
15. Entrants must be able to obtain a Fijian passport by 31<sup>st</sup> October to support their VISA application and travel requirements
16. Grant of the scholarship is subject to compliance and VISA eligibility from the overseas host country.
17. Proficiency in English language is required.
18. Recent Doctor certificate
19. Delayed or lost entries. No responsibility can be accepted for entries lost, delayed or damaged in any way. It is your responsibility to make sure it arrives on time.
20. Proof of postage or submission by email will not be accepted as proof of delivery.
21. Keep your own copy. Copies of entries must be kept by entrants for future reference, as correspondence cannot be returned.
22. The organisers reserve the right to use and publish any submitted entry material.
23. All contestants must submit a food recipe with their entry submission.
24. Recipe submissions shall be original creations.

25. Recipes shall be expressed in grams, drops, or dashes and scaled for a single serving using approved only MASTER CLASS FIJI recipe card.
26. All recipes should use commonly available ingredients. All ingredients must be readily available in Fiji, and must utilize at least one of the participating products.
27. Submitting a photo of the recipe is optional but is recommended.
28. Recipes using inappropriate ingredients will be disqualified
29. Pre- selected entrants will need to present their recipe to a panel of Judges during the Preliminary Session wave.
30. If called to compete, entrants are require to arrive in clean well-presented attire and enclosed low heels footwear
31. Recipes presented during the Preliminary Session will be judged on originality, use of product, taste, and presentation.
32. Judges decision during Preliminary Session is final and irrevocable.
33. The purpose of this Preliminary Session is to identify the top 40 entrants who will eventually compete in the Master Class Fiji 2017 Scholarship competition during the months of September and October 2017.
34. Selected participants from the Preliminary session will be require to continue competition schedule as set out in the Timeline for the 2017 Master Class Fiji Scholarship.
35. The judges' decision at each stage of the competition is final and no correspondence will be entered into. Only successful entrants will be contacted
36. The final decision on the winner's rests with the appointed panel of judge and the Chief Judge. This will take place during the Grand Final.
37. The prizes as set out on the 'schedule of prizes ' are correct at time of going to press but should any become unavailable for any reason, the organisers reserve the right to vary or amend them. No cash alternatives are available.
38. Participants travel costs to and from selected competition venues are at the entrants own cost.
39. The organisers waive any responsibility for any tax liability resulting from the awarding of prizes
40. Relevant items from sponsors may be available for competitors to use in the kitchen. Where applicable, entrants will be briefed in advance by the competition organisers.
41. At the semi-finals and Grand Final, entrants will be required to wear a MASTERCLASS FIJI designer jacket. This jacket is property of Master Class Fiji and it must be retuned upon the event finishing.
42. Grand Final contestant s and final winner must commit to a 10-month program in partnership with MASTER CLASS FIJI to drive awareness, sales and popularity of the event and any supporting causes.
43. Only one entry per person is permitted.
44. Number of entries from the same establishment. Hotel and restaurants may submit multiple entries, providing each is for a different person.
45. Previous Master Class Fiji contestants are encouraged to enter.
46. MASTER CLASS FIJI AND THE COLISEUM LIMITED employees, associated companies and personnel are not eligible to enter.
47. All prizes are non-interchangeable and there is no cash alternative unless otherwise specified.
48. During the Grand Final, top 3 finalists will compete for the MASTER CLASS FIJI 2017 Scholarship grant to held in November 2017. Selected prizes will be awarded at the end of Master Class Fiji Grand Gala dinner.
49. Participation confirms acceptance of these terms and conditions and of the Legal Disclaimer.

50. Competitors enter and take part in the competition at their own risk. The organisers disclaim all and any liability to the participant in respect of their participation in the prizes save as covered under the organisers' insurance arranged for the Event.

51. By entering in this competition. The entrant agrees to be available on the following dates and locations as designated in below Timeline for the 2017 Master Class Fiji Scholarship Competition.

| <b>TIMELINE 2017 MASTER CLASS FIJI SCHOLARSHIP COMPETITION</b> |                                  |              |                       |
|--|----------------------------------|--------------|-----------------------|
| <b>KEY DATE</b>  | <b>ACTIVITY</b>                  | <b>WHERE</b> | <b>No CONTESTANTS</b> |
| 1st August 2017  | competition goes live            | -            | N/A                   |
| 31st August 2017   | entry submissions                | -            | N/A                   |
| 27th October 2017  | 1st elimination wave takes place | TBA          | 12                    |
| 3rd November 2017  | 2nd elimination wave takes place | TBA          | 9                     |
| 10th November 2017   | Semi-finals                      | TBA          | 6                     |
| 17th November 2017   | Grand final - Gala Night-        | TBA          | 3                     |

**-2017 MASTER CLASS FIJI PRIZE DETAILS-**

1<sup>ST</sup> PRIZE 2017 MASTERCLASS FIJI SCHOLARSHIP

2<sup>ND</sup> PRIZE FJD\$500

3<sup>rd</sup> place FJD\$250

**-HOW TO APPLY-**

**Application forms are available for download from:**

**Website:** [www.masterclassfiji.com](http://www.masterclassfiji.com) ;

**Facebook:** <https://www.facebook.com/masterclassfiji/>

**The Coliseum Offices:** Office 11, 1st Floor Ramscorp Building, Queens Rd Martintar -Nadi-

All applications forms must be printed completed and signed by the individual. Completed entry forms must be mailed and addressed to:

**Master Class Fiji Scholarship**  
**PO BOX NMK 203**  
**Namaka, Fiji Islands**

Alternatively, completed printed applications may be scanned and emailed to [info@masterclassfiji.com](mailto:info@masterclassfiji.com) or [admin@thecoliseum.com.au](mailto:admin@thecoliseum.com.au)

**-MODE OF PAYMENT-**

Entries can be paid either by cheque, cash or direct deposit.

Unless agreed with event organisers, entries close on 31<sup>st</sup> August 2017. Please note no entries will be accepted without full payment FJD \$50

**-BANK ACCOUNT DETAILS-**

Account name: The Coliseum Limited  
Branch: Westpac Port Denarau  
Account number: 9805488336  
BSB: 039 019

No refunds will be provided for no shows/cancellations.

**-CONTACT PHONE NUMBER-**

For any queries in relation to Master Class Fiji please call +679 672 7850 or +679 9318 293

**-CONTESTANT PHONE NUMBER-**

Upon receiving full payment and lodgement documentation, all entrants will receive a **CONTESTANT ID NUMBER**. You must bring along your CONTESTANT ID number as well as a valid photo ID.



# LEGAL DISCLAIMER

## GENERAL

- The scholarship offered by Master Class Fiji is provided for studying at Le Cordon Bleu Sookmyung Academy Seoul -South Korea in 2018 only. We do not provide scholarships to enable students to study at other institutions.
- Master Class Fiji reserves the right to withdraw or amend any listed scholarship without prior notification.
- Scholarships are offered subject to funding and availability.

## SCHOLARSHIP AWARDS

- Scholarships are awarded by Master Class Fiji and nominated Judging panel. Their decision is final. No correspondence will be entered into regarding the reasons for their decision. No appeal is allowed, as once scholarships are awarded; all available funds have been committed.
- Lobbying of any members of Master Class Fiji Assessment and Awarding Group or Judges will disqualify applicants from receiving any scholarship.
- Scholarships are awarded for a specific course and cannot be deferred.
- All scholarship offers are subject to verification of academic qualifications.

## SCHOLARSHIP FUNDING

- All scholarship awards are for the student recipient only. Under no circumstances can scholarship funds be used to support students' families.
- Tuition fee costs will be paid directly to Le Cordon Bleu Sookmyung Academy on behalf of the student by the Master Class Fiji organisers.
- Accommodation costs (where applicable) will be paid directly by the Master Class Fiji Scholarships office.
- When accommodation is provided, it is at Master Class Fiji's discretion and may include sharing with other students.
- Master Class Fiji reserve the right to withdraw, terminate or suspend any scholarship on disciplinary grounds or in case of academic failure or misconduct. This includes failing to meet satisfactory academic progress which at minimum means successfully passing all modules.

## NO WARRANTIES

In no event shall MASTER CLASS FIJI or Event organisers be liable for any special, incidental, indirect, or consequential damages of any kind (including but not limited to lost data or profits), or any other damages whatsoever whether or not advised of the possible damage, under any theory of liability, arising out of or in connection to the participation of Master Class Fiji competition.

Nothing in these preceding paragraphs shall exclude liability for fraudulent misrepresentations.

## **PRIVACY STATEMENT**

Master Class Fiji collects the minimum amount of information about you that is commensurate with providing you with a satisfactory service. This Policy indicates the type of processes that may result in data being collected about you. Your entry in the Master Class Fiji Scholarship Competition gives us the right to collect that information.

## **WHAT INFORMATION WE COLLECT ABOUT YOU**

We may collect any or all of the information that you give us, including your name, address, telephone number, email address, professional or educational information.

Other information that may be needed from time to time to process a request may also be collected as indicated on our Terms and Conditions.

## **INFORMATION USE**

We use the information collected primarily to process the task for which you entered in the competition. Data collected is held in accordance with the Data Protection Act. All reasonable precautions are taken to prevent unauthorized access to this information.

## **DISCLOSING INFORMATION**

We do not disclose any personal information obtained about you from to third parties for commercial purposes. However, we may use the information to keep in contact with you and inform you of developments associated with your Scholarship application of future Master Class Fiji opportunities or activities. You will be given the opportunity to remove yourself from any mailing list or similar device.

## **CHANGES TO THIS POLICY**

Any changes to our Privacy Policy will be placed here and will supersede this version of our Policy. We will take reasonable steps to draw your attention to any changes in our Policy. However, to be on the safe side, we suggest that you read this document before you apply for the Master Class Fiji scholarship or any related activities to ensure that it still meets with your approval.

## **CONTACTING US**

If you have any questions about our Privacy Policy, or if you want to know what information we have collected about you, please contact us at [info@masterclassfiji.com](mailto:info@masterclassfiji.com)

You can also correct any factual errors in this information or request we remove your details from any list under our control.

# **CORPORATE SOCIAL RESPONSIBILITY (CSR)**

## **POLICY BRIEF & PURPOSE**

Our Corporate Social Responsibility (CSR) company policy refers to our responsibility toward our environment. MASTER CLASS FIJI existence is not lonely. It's part of a bigger system of people, values, other organizations and nature. The social responsibility of a business is to give back to the world just as it gives to us.

## **WHAT IS CORPORATE SOCIAL RESPONSIBILITY?**

Our Corporate Social Responsibility (CSR) company policy outlines our efforts to give back to the world AND community as it gives to us.

## **SCOPE**

This policy applies to our company and its subsidiaries. It may also refer to suppliers and partners.

## **POLICY ELEMENTS**

We want to be a responsible organization that meets the highest standards of ethics and professionalism.

MASTER CLASS FIJI's social responsibility falls under two categories: compliance and proactiveness.

Compliance refers to our commitment to legality and willingness to observe community values. Proactiveness is every initiative to promote human rights, help communities and protect our natural environment.

## **COMPLIANCE**

### **Legality**

Our company will:

1. Respect the law
2. Honor its internal policies
3. Ensure that all its business operations are legitimate
4. Keep every partnership and collaboration open and transparent

### **Business ethics**

We'll always conduct business with integrity and respect to human rights. We'll promote:

1. Safety and fair dealing
2. Respect toward the consumer
3. Anti-bribery and anti-corruption practices

## **EXAMPLES OF CORPORATE SOCIAL RESPONSIBILITY**

### **Protecting the environment**

MASTER CLASS FIJI recognizes the need to protect the natural environment. Keeping our environment clean and unpolluted is a benefit to all. We'll always follow best practices when disposing garbage and using chemical substances. Stewardship will also play an important role.

### **Protecting people**

We'll ensure that we:

1. Don't risk the health and safety of our employees and community.
2. Avoid harming the lives of local and indigenous people.
3. Support diversity and inclusion.

### **Human rights**

MASTER CLASS FIJI is dedicated to protecting human rights. We are a committed equal opportunity organisation and will abide by all fair labor practices. We'll ensure that our activities do not directly or indirectly violate human rights in any way or form.

### **Pro-activeness**

#### **Donations and aid**

MASTERCLASS FII may preserve a budget to make monetary donations. These donations will aim to:

- Advance the arts, education and community events.
- Alleviate those in need.

#### **Volunteering**

MASTER CLASS FIJI Will encourage its employees to volunteer. They can volunteer through programs organized internally or externally. MASTER CLASS FIJI may sponsor volunteering events from other organizations.

#### **Preserving the environment**

Apart from legal obligations, MASTER CLASS FIJI will proactively protect the environment.

Examples of relevant activities include:

1. Recycling
2. Conserving energy
3. Organizing reforestation excursions
4. Using environmentally-friendly technologies

## **Supporting the community**

MASTER CLASS FIJI may initiate and support community investment and educational programs. For example, it may begin partnerships with vendors for constructing public buildings. It can provide support to nonprofit organizations or movements to promote cultural and economic development of local communities.

## **Learning**

We will actively invest in R&D. We will be open to suggestions and listen carefully to ideas. MASTER CLASS FIJI will try to continuously improve the way it operates.

MASTER CLASS FIJI is committed to the United Nations Global Compact. We'll readily act to promote our identity as a socially aware and responsible organisation. Management must communicate this policy on all levels. Managers are also responsible for resolving any CSR issues.